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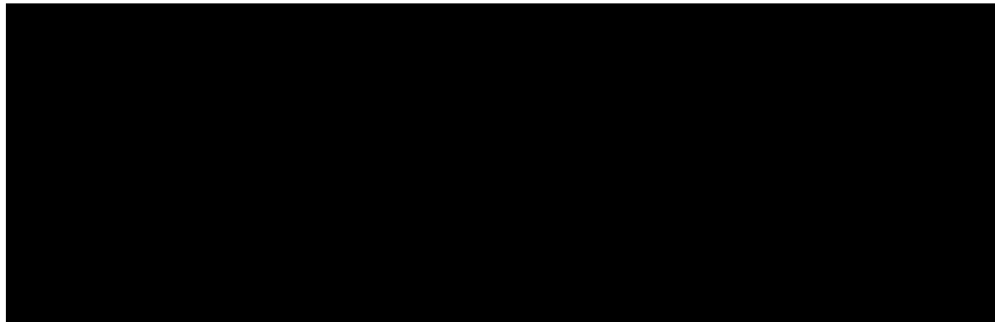
OFFICE OF SECURITY WEEKLY STAFF MEETING

OS Conference Room

31 May 1973

1. Present were:

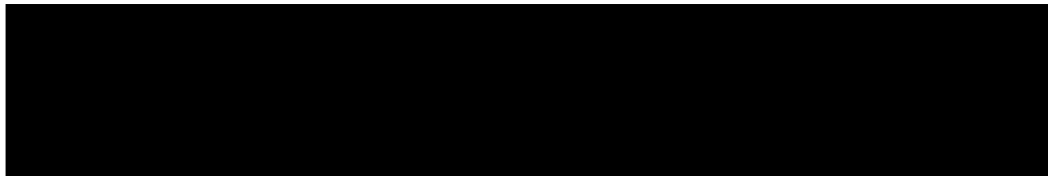
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2. Pertinent Items of Interest

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a.



b. Outside Requests

The DD/M&S is preparing an instruction involving requests for support received from other agencies, police departments or similar organizations. These requests are to be submitted through the Deputy Director concerned for sign-off after coordination with the Office of General Counsel.

c. Publication

The Washington Digest, believed to be an academic type of publication, contains an article on the Agency.

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Separated from Attachment

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d. Contract Personnel

The DD/M&S is requesting from the Director of Personnel a list of current contract personnel who have been with the Agency more than two years.

e. Congressional News Release

A copy of a news release dated 24 May 1973 by Senator Sam Nunn of Georgia is being circulated within the Office which cautions committees to respect national security and praises CIA for resisting involvement in Watergate coverup.

f. Guard Meeting

On 30 May 1973, the Director of Security briefed the guards at their semi-annual meeting. They were informed of a recent experiment in which two IOS agents, after fabricating badges, had access to the buildings and material for two months before being caught. The game was played by strict rules and demonstrated our vulnerability to outsiders and the reasons why we need a badge machine.

g. Transfer

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[REDACTED] (PTOS) has accepted a job with FAA and will be leaving in the near future.

h. Summer Employment

A total of 67 summer employees have reported for duty.

i. Exit Processing

No problems have been encountered by EAB in the exit processing of 40 retirees.

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j. Inventory

The annual records inventory will commence on 1 June 1973 in PTOS by the OS Records Management Officer.

k.

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l. Briefings

Briefings are continuing for the newly designated Chief and Deputy Chief, A&TS. Appreciation was expressed for past briefings.

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m. Inspections

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Technical Division has received a request for inspection [REDACTED] for 1 July 1973. Two trips are scheduled for Africa and the WH area next week.

n. Reorganization (see attachment)

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The Director of Security stated that for two weeks a Task Force composed of [REDACTED]

[REDACTED] reviewed the entire structure of Security and developed a reorganization plan which was approved by the DD/M&S on 19 May 1973. This is the first time any OS reorganization was accomplished by a Task Force. Also, it was an opportunity to get the best thinking at the senior level. The Director of Security further stated that in all of the deliberations the best interests of the office were kept in mind. No personnel assignments have been made but everyone will be kept fully informed as the implementation of the reorganization progresses which will take

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time, several months at least, and will require a lot of hard work. In the meantime, it will be necessary to keep up with the present workload.

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Mr. [REDACTED] ADD/PTOS, presented a broad picture of the reorganization plan (T/O 580). He said the commands have been streamlined along functional lines. In PTOS no major changes were made. Practically all of the technical capabilities will be assigned to the Technical Division which will give it greater flexibility than before.

The greatest overall change is the consolidation of IOS and PS into one directorate, Personnel Security and Investigations. All clearance functions will be handled by the Clearance Division within this Directorate. The External Activities Branch in the new Security Support Division will have the functions now performed by the Employee Activity (PS) and the Special Activities (IOS) Branches. The [REDACTED] Research Division will be a branch under the Security Support Division. No changes are being made in the Field Offices. 25X1A

A new directorate, Policy and Management, will have the present functions of A&TS under a Plans, Program and Administration Division and will have a Plans, Program Branch which will replace the Executive and Planning Division. Also, the directorate will include the Special Security Center, the Security Records Division (SR&CD) and the Information Handling Group (Information Processing Branch from PTOS). The present Executive Staff will be abolished.

The Task Force for the reorganization will be assisted by four subcommittees - Clearance Division, Security Support Division, Policy and Management, and PTOS. These subcommittees will work out the details and will be staffed with representatives directly involved with the reorganization and will be under the cognizance of the Task Force members. These subcommittees may tap other personnel in the office who are experts in particular areas.

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The Deputy Director of Security said 42 slots will have to be eliminated by 1 July 1974. The question is whether the elimination of slots will come sooner depending on the pressure. He expressed the hope that the reduction will be handled by attrition. He said he will be looking at the Career Board - its structure, functions and activities. Any ideas on the Career Board set up should be passed along to him. Ideas on OS reorganization should be given to Mr. [REDACTED]

The Area Security Officers will be briefed Tuesday, June 5, on the reorganization.

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<b>OFFICIAL ROUTING SLIP</b>			
TO	NAME AND ADDRESS	DATE	INITIALS
1	A/EO	1 JUN 1973	<i>RMW</i>
2	D/Security 25X1A	1 JUN 1973	[REDACTED]
3	DD/Security	1 JUN 1973	<i>AS</i>
4			
5			
6	Mr. [REDACTED] 25X1A		
	<b>ACTION</b>	<b>DIRECT REPLY</b>	<b>PREPARE REPLY</b>
	<b>APPROVAL</b>	<b>DISPATCH</b>	<b>RECOMMENDATION</b>
	<b>COMMENT</b>	<b>FILE</b>	<b>RETURN</b>
	<b>CONCURRENCE</b>	<b>INFORMATION</b>	<b>SIGNATURE</b>
<b>Remarks:</b>  <p>Forwarded for your review and approval prior to dissemination.</p> <p>The organizational chart will be attached when received from the Printing Services Division.</p> <p>25X1A</p> <p><i>MA [REDACTED] Put out phone call before making copies pls add [REDACTED] name to para (V.)</i></p> <p>25X1A <i>RMW</i></p>			
<b>FOLD HERE TO RETURN TO SENDER</b>			
<b>FROM: NAME, ADDRESS AND PHONE NO.</b>			<b>DATE</b>
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